

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 for the month of March'12 under MGNREGA for KALCHINI Block for JAIGAON-I GP

District Jalpaiguri ,West Bengal State Year 2011-12

1) Unspent balance for previous year 2010-11 under MGNREGA ,i.e. Opening Balance as on **01.04.2011 Rs. 59,117**

2) Allotment Received during the year 2011-12 Under MGNREGA **Rs.65,97,500.00**

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
519 dt-28/06/11	Rs. 10,15,000
874/MGNREGS DT.8/9/2011	Rs. 15,22,500
1010/MGNREGS DT.20/10/2011	Rs. 15,22,500
114/MGNREGS DT. 10/01/2012	Rs.20,30,000
601/MGNREGS DT.23/03/12	Rs.507500
Total	Rs.65,97,500.00

3) Miscellaneous Receipts of the Agency . If any Under MGNREGA Rs= 9979(including B.Int,Socl audt,Vle remu)

4) Total fund available (1+2+3)=**Rs.66,66,596.00**

Certified that a sum of Rs.65,97,500.00 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs.59,117 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12 .The miscellaneous receipts of the agency during the 2011-12 were Rs.9979

It is also certified that out of the above mentioned total funds of Rs. 66,66,596.00 only a sum of **Rs. 60,88,261.00** only has been utilized during 2011-12 for the purpose for which it was sanctioned. Out of which , an amount of Rs...

69817.00 Has been utilized on administrative expenses permissible under the NREGA . It is further certified that the unspent balance of Rs. 5,78,335.00 only remaining as on reporting date.31/03/2012 which will be utilized for the programme in 2011-12.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned . The scheme for which UC is being given social audit /inspection for as such schemes is completed . Form 3 register are updated and MIS data entry done for 100% MIS against scheme.

GP.....Jaigaon-I.....Memo No.....73/SAP-I/12-13.....Date.....11-4-12

1) P.O & BDOBlock for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

Signature of Executive Assistant/Secretary / Nirman Sahayak Recommendation for fund (With Official Seal) Jaigaon G.P. I

Signature of GP Pradhan Prodhan with Official Seal and date Jaigaon I Gram Panchayat

Block.....Kalchini.....Memo No.....60.....Date.....11/4/12

Copy forwarded for information and necessary action to:-
1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & BDO for Block & GP's Recommendation for fund

For Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition format to be checked and signed in respect of Block by PO & BDO and APO/Jpo/ Block Officials
- 2) For recommendation and sanction of fund as per prescribed requisition format to be checked and signed in respect of Gram panchayat by PO & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with with Executive Assistant /Secretary/ Nirman Sahayak
3. The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

Programme Officer, NREGS(WB)
Kalchini Block
Block Development Officer
Kalchini

PART-II

Utilization Certificate for Administrative fund for the month Dec'11 Of the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

4) Unspent balance for previous year 2010-11 under MGNREGA AE fund, i.e. Opening Balance as on 01.04.11 Rs.

Nil ✓

5) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs..... 97,500 ✓

6) Misc Receipts (i.e. Bank Interest) Rs..... 3115 ✓

7) Total fund available (1+2+3) = Rs..... 100,615 ✓

4) Balance as on reporting date..... 31/03/12 30798 ✓

Allotment Order No. Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
519 dt - 28/06/11	15000 ✓
874/MGNREGS DT.8/9/2011	22500 ✓
1010/MGNREGS DT.20/10/2011	22500 ✓
114/MGNREGS DT. 10/01/2012	30000 ✓
601/MGNREGS DT.23/03/12	7500 ✓
TOTAL	97500 ✓

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P & RD. Govt. of West Bengal vide order no. 3337(10)/P&RD/P/18s-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P&RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approved of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no. 597/MGNREGS date- 14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order
- 3) Muster Roll verification Bill
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant/Secretary/Nirman
Sahayak Recommendation for fund
(With official Seal)

Signature of GP Pradhan
with official Seal and date

ANNEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2011-12**

Name of the Block: Karcheni
Name of the GP:- Jaigaon-I

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	0.59117 ✓
2	Fund received during the financial year from the District	65.975 ✓
3	Fund received from Block during the financial year, if any(S.A+VLE)	0.06864 ✓
4	Misc. receipts credited during the year Bank Interest	0.03115 ✓
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	66.66596 ✓
6	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	0.69817
	(b) Expenditure on unskilled labour component	50.59340
	(c) Material cost including semi-skilled and skilled labour	9.59104
7	Closing balance	5.78335 ✓
8	Percentage of utilization to total funds available (6/5 x100)	91.32% ✓

SECTION-B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards:-

SCs	STs	Others	Total
943	2529	2010	5482 ✓

- 2 No. of households who have demanded employment 3669 ✓
 3 No. of households that have been provided employment 3669 ✓
 4 No. of households that have completed 100 days employment NIL ✓
 5 No. of Mandays generated 0.38918 ✓ (in lakh)

Memo No. 73/JGP-f/2012-13 Date 11-04-2012

Executive Assistant
Jaigaon G.P. I
Signature of Executive Assistant/Secretary/
Nirman Sahayak (With Official Seal)

Prodhan
Signature of GP Pradhan
with official Seal and date